

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113  
TUESDAY, JULY 15, 2003  
8 A.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Bob Workman  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:13 a.m.

**AGENDA ITEM**

**1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, JULY 10, 2003**

**MOTION:** Workman moved and Stevens seconded approval of the Staff Meeting minutes of July 10, 2003. Stevens, Heier and Workman voted aye. Hudkins and Schorr were absent from voting. Motion carried.

**2 ADDITIONS TO THE AGENDA**

A. Budget Schedule

**MOTION:** Workman moved and Stevens seconded approval of the addition to the agenda. Stevens, Heier and Workman voted aye. Hudkins and Schorr were absent from voting. Motion carried.

Hudkins arrived at 8:15 a.m.

**3 BUDGET WORK SESSION - Dave Kroeker, Budget and Fiscal Officer**

Don Thomas, County Engineer, appeared and gave an overview of the following documents (Exhibits A & B):

- \* Highway Fund Budget Worksheet Fiscal Year 2004
- \* Bridge Fund Budget Worksheet Fiscal Year 2004

Thomas reported a total tax requirement of \$6,813,258 (\$2,558,686 for the General Fund and \$4,254,572 for the Bridge Fund), an increase of 5.43%.

Thomas also gave an overview of Lancaster County Traffic Count Priorities and Lancaster County Traffic Count Data (Exhibit C).

Brief discussion took place on whether to bond for paving projects.

Workman asked whether the bond issue could be combined in one issue with other capital improvements (Sheriff's garage, Corrections' security system and dental equipment for the Peoples' Health Center).

Dave Kroeker, Budget and Fiscal Officer, said it will depend on security options.

Thomas said paving of 2.5 miles of Old Cheney Road would be the priority.

**MOTION:** Workman moved and Hudkins seconded to direct Dave Kroeker, Budget and Fiscal Officer, to consult with Bill Giovanni, regarding requirements for a \$1 million bond issue for paving county roads. Hudkins, Workman, Heier and Stevens voted aye. Schorr was absent from voting. Motion carried.

Thomas said "Nebraska on the Move", the Transportation Task Force charged with providing a blueprint for a comprehensive integrated transportation infrastructure program, will hold a public hearing on September 24, 2003 and recommended coordination of testimony.

Dave Kroeker, Budget & Fiscal Officer, gave an overview of the following documents (Exhibit D):

- \* Lancaster County Comparison FY04 to FY03 Expense Budget
- \* Lancaster County Comparison FY04 to FY03 Revenue Budget
- \* Lancaster County Property Tax Requirement Estimate as of 7-11-03 (Does Not Include Bryan Hospital Claim)
- \* Lancaster County Status of O/S Bonds at 6-30-03
- \* Lancaster County Nebraska, General Obligation and Refunding Bonds, Series 2003, \$900,000 for Garage and Equipment, Rates as of 07-03-03
- \* Keno Fund, FY03 Budget

**MOTION:** Workman moved and Heier seconded to eliminate funding of the Indigent Screener, effective January, 2004. Hudkins, Workman, Heier and Stevens voted aye. Schorr was absent from voting. Motion carried.

The Board asked Kerry Eagan, Chief Administrative Officer, to draft a letter to the stakeholders informing them of the Board's action.

\* Justice System, 7/1/03

The Board asked Kroeker to check with Dennis Keefe, Public Defender, on whether contracts for legal services are still on track.

\* Local Law Enforcement Block Grant 2003-2004

\* A List of County Match Dollars for FY04

\* General Government (612)

\* Health & Human Services (805)

\* Correspondence from Dennis Keefe, Public Defender, Regarding Temporary Attorney Position

\* Jail Diversion Grant Budget (02/03)

\* Correspondence from Brian Pillard, Records & Information Manager, Regarding 1) 5<sup>th</sup> Floor Shelving Bid and Budget; and 2) Conversion of Digital Images to Microfilm

**MOTION:** Workman moved and Hudkins seconded to authorize Brian Pillard, Records & Information Manager, to proceed with purchase of a Document Archive Writer through a Nebraska Association of County Officials (NACO) lease. Hudkins, Workman, Heier and Stevens voted aye. Schorr was absent from voting. Motion carried.

Hudkins exited the meeting at 10 a.m.

\* Actuals Compared to FY04 Request

The Board asked Kroeker to: 1) Prepare a list of potential reductions for the July 17, 2003 Staff Meeting; and 2) Ask Doug Ahlberg, Emergency Management Director, the cost to add a deputy position starting October, 2003.

Kroeker suggested that the Board increase the Contingency Fund by \$0.50 for every \$1.00 of reduction to agency budgets.

Brief discussion took place regarding how to address the Bryan Hospital claim in the budget.

Kroeker explained that judgements may be excluded from the lid, but said the County Attorney's Office has advised that the County levy for the claim for the portion that is less than 90 days old.

Stevens suggested inclusion of a line item in the budget for pending litigation.

Schorr arrived at 10:26 a.m.

Stevens said he would like to see an additional \$1 million to \$2 million in reductions.

Schorr agreed that additional cuts are needed.

Stevens and Schorr agreed to review the budget and identify areas that they would like to see reduced.

**MOTION:** Workman moved to give notice that the County will eliminate funding of the Lincoln-Lancaster Women's Commission and will redirect those funds towards increased staffing for Emergency Management.

The motion died for the lack of a second.

#### **ADDITIONS TO THE AGENDA**

##### **A. Budget Schedule**

Board consensus was to: 1) Hold a final work session on the County Budget from 1:30 to 4:30 p.m. on Thursday, July 17, 2003 and continue it at 12 p.m. on Friday, July 18, 2003, if needed; 2) Reschedule the public hearing on the County Budget from 7 p.m. on Tuesday, August 12, 2003 to 7 p.m. on Tuesday, August 19, 2003; and 3) Schedule adoption of the County Budget on the Tuesday, August 26, 2003 County Board of Commissioners Meeting agenda.

The meeting was recessed from 11:00 a.m. to 3:20 p.m.

#### **4 INTRODUCTION OF DAN MARVIN, NOMINEE FOR LINCOLN-LANCASTER COUNTY PLANNING COMMISSION**

The Board conducted an informal interview with Dan Marvin, nominee for the Lincoln-Lancaster County Planning Commission, regarding his qualifications and philosophy with regards to planning issues.

## RETURNING TO BUDGET WORK SESSION

Kroeker distributed the following documents (Exhibits E, F & G):

- \* Families First Foremost General Budget 2003-2004
- \* Families First Foremost General Budget 2003-2004 (Revised)

The Board asked Kroeker to check on the increase for the Expediter position.

- \* Projection of Temporary Attorney Costs for County Attorney

Hudkins shared his thoughts on the budget, noting he will be absent for the final work session on the budget.

### 5 ADJOURNMENT

**MOTION:** Workman moved and Stevens seconded to adjourn the meeting at 4:05 p.m. Stevens, Schorr, Hudkins, Workman and Heier voted aye. Motion carried.

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Bruce Medcalf  
County Clerk